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(213) 202-2633 FAX (213) 202-2614

February 17, 2022

Honorable City Council
City of Los Angeles
c/o: Office of the City Clerk
City Hall, Room 395

Honorable Members of the City Council:

Subject:

Palisades Park and Recreation Center – Veterans Gardens; Approval of Amended and Restated Agreement with Your Palisades Park Improvement Corporation for the Installation of Park Improvements, including approval of revised recognition signage, project acceptance, and approval of a Proposed Maintenance Agreement

Recommendation for Council Action:

The Board Respectfully Requests that the City Council Review and Approve the proposed maintenance agreement in the form attached hereto as attachment 2, for a three (3) year term, between RAP and Your Park, stipulating the terms and conditions for the ongoing maintenance of Veteran's Gardens through exterior grounds maintenance services to be provided by a qualified, licensed maintenance contactor, to be contracted by Your Park and Your Park's sole expense and at no cost to RAP.

Background:

On August 7, 2019, the Board approved Report No. 19-162 approving a gift agreement between Your Park and the City for the construction and installation of park improvements to be known as Veterans Gardens at Palisades Park and Recreation Center (Original Agreement). Per the terms of the Original Agreement, the Veterans Gardens improvements were to be constructed and installed by Your Park at Your Park's expense made possible through various charitable contributions received by Your Park.



The improvements were to be constructed pursuant to plans and specifications approved by PMC and were to be donated to RAP as a gift. The Original Agreement also provided for the naming of the completed improvements as “Veterans Gardens”, and the installation of certain recognition signage so that the City may give appreciation and recognition of the monetary contributions received from the various donors supporting Veterans Gardens.

Subsequent to the approval and execution of the Original Agreement, Your Park proposed certain, updated language for the various recognition and military panels presented in the Original Agreement. After lengthy discussions with Your Park, RAP staff presented the Facility Repair and Maintenance Task Force with updated donor recognition language on May 6th, 2021. The Facility Repair and Maintenance Task Force provided valuable input to staff, which informed the further revised recognition signage included in the Amended Agreement, presented to the Board for approval under this Report. The Amended Agreement attached for the Board’s approval as Attachment 1 has been marked to show the staff proposed revisions from the previously approved Original Agreement. It should be noted that Your Park had the donor recognition and military panels fabricated and installed with their formerly proposed language prior to Board approval. The military panel signage has since been removed and new plaques will be installed pending Board consideration and approval.

Maintenance Agreement

Your Park has requested RAP’s authorization to allow enhanced maintenance services at Veterans Gardens to be provided by Your Park at their own expense. Your Park’s intent is to preserve the area in its original condition or close to it, with the exception of normal wear and tear caused by weather, regular use, and other uncontrollable factors. As such, RAP and Your Park have agreed to the terms and conditions of the proposed Maintenance Agreement included with this Report as Attachment 2. In consideration of the services provided under the proposed Maintenance Agreement, RAP will provide to Your Park times of use for the bocce ball courts and picnic areas at Veterans Gardens for bocce ball league play, tournaments and other related activities, pursuant to the issuance by RAP of a standard facility use permit to be issued to Your Park at no cost. Your Park will not have an exclusive right to the issuance of any such permit, and the permits will be issued at the discretion of RAP’s Valley/Shoreline Region Superintendent and in coordination with on-site RAP staff. Considering the type of materials used for the picnic tables and benches, bocce courts, and other elements, which are not the typical materials used by RAP for similar installations at RAP parks, and given that RAP Maintenance Staff are not experienced in maintaining bocce court surfaces, such as those used at Veterans Gardens, Staff recommends that the Board approve the Maintenance Agreement which would authorize Your Park to contract directly with a qualified and certified, exterior grounds maintenance contractor to maintain Veterans Gardens. Such maintenance will be performed by the Your Park selected contractor in coordination with RAP Maintenance staff and under the oversight of the RAP Superintendent of Maintenance or designee. Such arrangements have been confirmed between Your Park and the Superintendent of Maintenance, and both have agreed to the maintenance specifications outlined in Exhibit B of the Maintenance Agreement.

Fiscal Impact Statement:

The approval of the Amended Agreement and the Maintenance Agreement, and the acceptance of the park improvements at Veterans Gardens, will not have any fiscal impact on RAP's General Fund, as costs associated with the construction, installation and maintenance of the improvements will be funded entirely by Your Park at no expense to RAP, and funded through a charitable contribution from the American Legion Post 283 and various donations from the public. The future maintenance of Veterans Gardens beyond the term of the Maintenance Agreement will be addressed through Palisades Park's existing maintenance budget, annual budget process, and possible future supplemental funding that may be provided by Your Park.

If you have any questions with regard to the aforementioned matters, please contact Mr. Joel Alvarez, Sr. Management Analyst II, Partnership Section at (213) 202-5600.

Very truly yours,

BOARD OF RECREATION AND
PARK COMMISSIONERS

A handwritten signature in blue ink that reads "Takisha Sardin". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Takisha Sardin
Acting Commission Executive
Assistant II

Attachment: Board Report No. 21-131

cc: Joel Alvarez, Sr. Management Analyst II, Partnership Section Branch